

Minutes of the Borough Council Zelienople, PA

7/10/2023

7:30 PM

Council-Regular

MasterID: 749

The July 10, 2023, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology to allow for offsite participation. It complied with all rules of advertisement, and the public had access to the meeting and was able to participate. In-person attendants were Council Members Mary Hess, Andrew Mathew III, Marietta Reeb, Gregg Semel, Doug Foyle, Ralph Geis, and Mayor Thomas Oliverio. Council Member Allen Bayer did not attend.

Borough Manager Andrew Spencer, Borough Solicitor Bonnie Brimmeier, Police Chief Jim Miller, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Boy Scout Troup 457.

VISITORS:

In Person: Dan Fritch

Remotely: Mike and Carol Sosak, Steve Schoppe

5 Years of Service Award presented to Bret Myers

CONSENT AGENDA:

A motion was made by Mr. Geis, seconded by Mrs. Reeb, to approve:

- Minutes of June 26, 2023 Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

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OLD BUSINESS:

CONSIDER AFFIRMING MULTI-MUNICIPAL SAFETY ACTION PLAN SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM LETTER OF COMMITMENT

A motion was made by Mr. Semel, seconded by Mr. Foyle, to affirm the letter of commitment for the Multi-Municipal Safety Action Plan Safe Streets and Roads For All (SS4A) Grant Program.

Cranberry Township, Jackson Township, Harmony Borough, and Zelienople Borough representatives have met regarding making application for a planning grant for the Safety Action Plan Safe Streets and Roads for All grant program through the U.S. Department of Transportation. The purpose of this planning grant is to plan for a regional system that would develop and improve pedestrian and bicycle access around and through the region including the Borough. It requires a local match from each municipality and the Borough's portion would be \$5,571 toward a \$61,000 project.

Since the letter of commitment for the SS4A grant program was needed by July 10, 2023, council was asked to approve this and then affirm at their regular meeting on July 10, 2023. Council approved this item on July 6, 2023 via email 5-0.

Motion carried 6-0.

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF JULY 2023 IN THE AMOUNT OF \$641,002.68

A motion was made by Mr. Geis, seconded by Mr. Mathew, to accept and approve the "Bills to Be Paid" report for July in the amount of \$641,002.68.

Motion carried 6-0.

CONSIDER SPECIAL EVENT APPLICATION – BOY SCOUT TROOP 457 ANNUAL CHICKEN BBQ FUNDRAISER

A motion was made by Mr. Geis, seconded by Mrs. Reeb, to approve Special Event Permit Application – Boy Scout Troop 457 Annual BBQ Chicken Fundraiser to be held on Saturday, September 16, 2023 from 8:00am to 6:00pm at the SE corner of Four Corners Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and the following conditions:

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- Organization must add the Borough as an additional insured.
- Borough will provide potable water to the connection at the Lion fountain at no charge.
- Signage cannot block views of traffic on the adjacent roadways.
- Organization must be responsive to complaints on noise.
- Organization must supply their own trash receptacles for the event and ensure that the area is cleaned of any trash and debris when the event is completed.
- Organization must contact Public Works Director before a tent or shelter is erected so that we can ensure the grass is cut for the event.

Motion carried 6-0.

CONSIDER SPECIAL EVENT APPLICATION – HARMONY FIRE DISTRICT BROTHERHOOD MEMORIAL RIDE

A motion was made by Mr. Mathew, seconded by Mr. Semel, to approve Special Event Permit Application – Harmony Fire District Brotherhood Memorial Ride to be held on Sunday, August 27, 2023 from 8:30am to 6:00pm at Zelienople Community Park parking lot and Shelter 2. The organization requested use of the lower parking lot for registration and lineup and bike parking in the ballfield (outfield) provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the same conditions placed upon the approval of such events.

Motion carried 6-0.

CONSIDER SPECIAL EVENT PERMIT APPLICATION – FISHERS BAR ZELIE IDOL AND FOR TEMPORARY USE OF FIVE PARKING SPACES IN THE MUNICIPAL TOWN CENTER LOT

A motion was made by Mr. Semel, seconded by Mr. Mathew, to approve Special Event Permit Application – Fishers Bar Zelig Idol and Temporary Use Of Five Parking Spaces in the Municipal Town Center Lot to be held on Thursday, July 20, 2023 through Saturday, July 22, 2023 and the use of five (5) parking spaces in the Municipal Town Center Lot contiguous to their back property (131 S. Main St.) provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the same conditions placed upon the approval of such events and with the following conditions:

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- Only parking spaces 181-185 may be used.
- They must maintain ADA compliance by maintaining a 36" clearance on the sidewalk and the placement and use of tables and chairs cannot interfere with the 36" clearance.
- They may not pound stakes or similar into the parking lot asphalt.
- There must be a sufficient barrier between the area in use and the rest of the parking lot to ensure adequate and safe use of vehicles in the lot. This must be acceptable to the Borough prior to the event.
- There must be protection on the parking spaces to avoid it being stained or marked from any cooking oil, etc. Any damage may be the responsibility of the person making the request.
- There must be insurance coverage that makes the Borough an additional issued to protect the Borough from any claim for damages.
- They must obtain an alcohol permit from the Zelienople Police Department.
- All the above must be checked with the Borough prior to the day of the event, and an inspection will occur the day after the event.

Motion carried 6-0.

CONSIDER SPECIAL EVENTS APPLICATION – FISHERS BAR CHARITY CORNHOLE TOURNAMENT AND TEMPORARY USE OF FIVE PARKING SPACES IN THE MUNICIPAL TOWN CENTER LOT

A motion was made by Mr. Mathew, seconded by Mr. Geis, to approve Special Event Permit Application – Fishers Bar Charity Cornhole Tournament and Temporary Use of Five Parking Spaces in the Municipal Town Center Lot to be held on Saturday, July 15, 2023 from 10:00 AM to 5:00 PM and the use of five (5) parking spaces in the Municipal Town Center Lot contiguous to their back property (131 S. Main St.) provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the same conditions placed upon the approval of such events and with the following conditions:

- Only parking spaces 181-185 may be used.
- They must maintain ADA compliance by maintaining a 36" clearance on the sidewalk and the placement and use of tables and chairs cannot interfere with the 36" clearance.
- They may not pound stakes or similar into the parking lot asphalt.
- There must be a sufficient barrier between the area in use and the rest of the parking lot to ensure adequate and safe use of vehicles in the lot. This must be acceptable to the Borough prior to the event.
- There must be protection on the parking spaces to avoid it being stained or marked from any cooking oil, etc. Any damage may be the responsibility of the person making the request.
- There must be insurance coverage that makes the Borough an additional issued to protect the Borough from any claim for damages.

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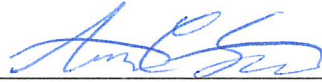
- They must obtain an alcohol permit from the Zelienople Police Department.
- All the above must be checked with the Borough prior to the day of the event, and an inspection will occur the day after the event.

Motion carried 6-0.

CONSIDER PROPOSED RESOLUTION #500-23 TO ALLOW GLADE RUN TO ERECT A BANNER SIGNS AT THE GATEWAY LOCATIONS FOR THEIR ANNUAL FAMILY FOOD TRUCK FESTIVAL

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve Proposed Resolution #500-23 which allows Glade Run Lutheran Services to place two 4 foot by 4 foot banner signs from July 24, 2023 through August 15, 2023 at the gateway locations to advertise their Family Food Truck Festival on August 14, 2023. One sign will be placed at the intersection of Rt. 288 and Rt. 588 near the Airport, and the other will be on Rt. 19 near the Exxon Station.

A full and true copy of Resolution #500-23 can be found in the Resolution Book.



Borough Manager

Motion carried 6-0.

OTHER BUSINESS:

Mary Hess requested an executive session on contractual matters.

Time of Break (if needed) Time: 7:47 PM; Return 7:55 PM

Executive Session (if needed) Time: 7:55 PM; Return: 9:18 PM

Being no further business, President Hess closed the meeting at 9:19 PM.

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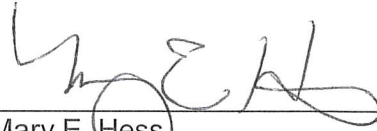
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ATTEST:

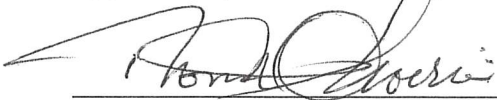


Andrew C. Spencer
Borough Manager



Mary E. Hess
Council President

Approved by me this 31st day of July 2023.



Thomas M. Oliverio
Mayor